



**Wisconsin Dressage and Combined Training Association
(WDCTA)
State Board Meeting—Minutes
February 13, 2018 @ 7 pm**

Call to Order: Stephanie Severn, President 7:06 pm

Location: Conference Call

Attendee	Y/No	Attendee	Y/No
President – Stephanie Severn	Y	SW Chapter President – Haley Madden	N
Vice President – Haley Madden	N		
Secretary – Melinda DeLuca	Y	SW Chapter Rep – Stephanie Severn	Y
Treasurer – Denise Sobering	N	SW Chapter Rep (Alt) – Heather McManamy	N
Membership – Diane Brault	N	KM Chapter President – Melinda DeLuca	Y
Newsletter – Caryn Vesperman	Y		
Webmaster- Stephanie Severn	Y	UP Chapter President – Kathy Caspary	Y
Member-At-Large – Nicki Butler	N	Awards Chair– Marie Caldwell	N
Member-At-Large – Sue Genin	Y	JR/YR Rep – Mary Barr	N
Member-At-Large – Carol Hines-Stroede	Y	Communications (WHC rep)- Cindy Anderson	N
Central Chapter President – Cari Schmidt	Y	Past President – Mary Hanneman	Y

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Agenda

Mary moved to approve agenda motion seconded by Kathy passing unanimously.

Reports

- A. Treasurer— Denise Sobering (report submitted prior to meeting)
 - No questions on the report
- B. Secretary—Melinda DeLuca
 - Kathy moved to approve Jan 2018 minutes with added post meeting notes for completed items. Seconded by Carol with motion passing unanimously.
- C. Membership—no report
 - **Post Meeting Note:** Diane provided membership roster March 24th with current membership at 137.
- D. Governance—Stephanie Severn
 - A motion was made by Cari and seconded by Kathy to approve the job description for YR/YR. Motion carried.

Action Item: Melinda to add JR/YR job description to the policy.

E. Website – Stephanie Severn

- A “patch” was required to fix issues in the forms program.
- William Fox Pitt – Ad to run for Saddlers Row on website.

Action Item: Saddler’s Row needs to create a banner for the website if they wish to have one run. Mary to follow-up with Francis. **Post Meeting note:** Complete

F. Newsletter – Caryn Vesperman

- WFP symposium – **Action Item:** Run Ad in newsletter starting Jan for one year for Saddlers Row. SW is paying for the Ad as this is WFP symposium –related **Post Meeting Note:** Complete

G. JR/YR Program – Mary Barr

- No report

H. Awards Program

- Awards and ribbons have been ordered.

I. Chapter Reports

- SW - Stephanie
 1. Planning meeting on “What the judge is looking for” @ Sue Genin’s house Feb 27.
- Central- Cari Schmit
 1. Unmounted Horse Fair meeting Feb 17th
 2. Mounted HF practice March 10th and April 7th
 3. Central Chapter meeting Feb 17
- UP – Kathy Caspary
 1. Dinner to celebrate the contributions of chapter officer Traci.
 2. Planning clinics with Orrie Decaster
- KM – Melinda DeLuca
 1. Planning for 2018 Annual Meeting & Awards Banquet.
 2. Planning education clinic with Debbie Rodriguez.
 3. Musical Freestyle clinic with straight clinic rides being planned for April.

J. Communications/ WI Horse Council – Cindy Anderson

- No report

K. Scholarship Committee – Haley Madden , VP

- No report

On Going Business

A. 2017 Education Conference/Annual Meeting/2017 Awards Banquet – Melinda

- a. Debbie A. Rodriguez will be the clinician. She is both a dressage and eventing judge. Restaurant is the same location as last year.

B. 2018 Midwest Horse Fair: WDCTA Booth & Demo – Cari Schmit

- a. Need HF hospitality booth volunteers Friday, Sat and Sun

- b. Practice rides have been planned.
 - C. Logo Committee – Caryn/Mary
 - a. No update
 - D. Western Dressage awards proposal
 - a. Most of the current WD shows are only schooling shows so difficult not to include schooling shows in awards program. No virtual shows will be allowed. WD will not be included in the Horse of the Year awards.
 - b. The program will apply to 2018 with the intended result of increasing membership.
 - c. Caryn moved to approve the proposal with edits (see addendum) motion was seconded by Cari. Motion carried.
 - d. Joann has volunteered to help with the program with WD schooling shows going to her for approval. Anytime Joann is showing results will be sent to Marie or Mary to ensuring there are no conflicts of interest.
- Action Item:** Stephanie to create forms. **Post Meeting note:** Complete

New Business

- A. Policies and Procedures – Stephanie
 - a. Policies need to be reviewed to ensure financial issues are handled correctly.
 - b. Chapters are encouraged to write up minutes of meetings to include financial issues.
 - c. Recommend chapters have 2 members on financial accounts.

2018 Meeting Dates

Next meeting is February 13, 7pm

Future Dates

USDF Conventions:

- 2018 Salt Lake City, UT
- 2019 Savannah, GA

Adjournment

Kathy made motion to adjourn meeting, seconded by Carol passing unanimously.

Minutes respectfully submitted by: Melinda DeLuca

Post Meeting Notes with Electronic Voting

- A. Denise moved to include the WDAA tests in the WDCTA 70% Club. Cari seconded. Motion passed: 9 aye, 2 abstentions. Motion and voting Feb 16-28, 2018.

Addendum – Post meeting note: Slight edits were made to the Western Dressage Awards program after voting during meeting. The following is the approved program.

New! WDCTA Western Dressage Championship Awards Program

- A. A champion, reserve champion and 3rd – 6th places will be awarded for each level.
- B. One freestyle champion, reserve champion and 3rd – 6th place will be awarded for all WDAA Freestyle test levels combined (Intro – Level 4).
- C. Open, Adult Amateur and JR/YR will be combined into one Division, defined as “Open.”
- D. Levels are defined as Intro through Level 4, using the current Western Dressage Association of America tests found at <http://westerndressageassociation.org>.
- E. The horse rider combination must have three qualifying scores from three different judges from two different shows. WDCTA will accept scores from WDAA or USEF Recognized shows and from Schooling Dressage shows, but Judges must be USDF "L" Graduates, or WDAA Licensed, or USEF 'r' or higher.
- F. Scores must be a minimum of 60% at Intro through Level Four.
- G. Scores must be from WDAA tests only. The scores will be averaged.
- H. Scores must be earned at WDCTA and/or USEF/WDAA recognized shows, open to all breeds.
- I. One test score must be from the highest test for the level.
- J. When a clinic is run in conjunction with a schooling show, using the show's judge as the clinician, the show must be held BEFORE the clinic in order for the rider's scores to qualify for year-end awards.
- K. The rider must send to the Awards Chair a “GOOD QUALITY” photocopy of the original test for each qualifying score. Photocopy must clearly state the show name, horse and rider, class, date, judge, score and judges signature. Photocopy does not have to include individual movement scores and comments.
- L. **Scores must be postmarked on or before November 30. Email will be accepted. No exceptions.**
- M. If a confirmation of scores is desired, send self-addressed stamped postcard with score sheets. Awards Committee will return postcard when results are received. This will be the only notification that results were received

Registration and Eligibility:

1. The rider and owner of the horse must be members in good standing of WDCTA at the time scores are obtained.
2. Championship registration for each horse and rider combination must be postmarked at least 7 days prior to the first show from which they plan to submit scores.
3. A fee of \$25.00 for each level must be paid for **each horse and rider combination** to be eligible for championships.
4. The recorder/Awards chair must be notified in writing and fees paid if adding a level or division later in the year.
5. All registrations are for the show year December 1 through November 30.
6. A champion and reserve champion will be named for each division at each level of competition