



**Wisconsin Dressage and Combined Training Association
(WDCTA)
State Board Meeting—Minutes
January 10, 2018 @ 7 pm**

Call to Order: Stephanie Severn, President 7:01 pm Location: Conference Call

| Attendee | Y/N o | Attendee | Y/No |
|--|------------------|--|-------------|
| President – Stephanie Severn | Y | SW Chapter President – Haley Madden | Y |
| Vice President – Haley Madden | Y | | |
| Secretary – Melinda DeLuca | Y | SW Chapter Rep – Stephanie Severn | Y |
| Treasurer – Denise Sobering | Y | SW Chapter Rep (Alt) – Heather McManamy | N |
| Membership – Diane Brault | Y | KM Chapter President – Melinda DeLuca | Y |
| Newsletter – Caryn Vesperman | Y | KM Chapter Rep – Carol Hines - Stroede | Y |
| Webmaster- Stephanie Severn | Y | UP Chapter President – Kathy Caspary | Y |
| Member-At-Large – Nicki Butler | Y | Awards Chair– Marie Caldwell | Y |
| Member-At-Large – Sue Genin | Y | JR/YR Rep – Mary Barr | Y |
| Member-At-Large – Carol Hines-Stroede | Y | Communications (WHC rep)- Cindy Anderson | N |
| Central Chapter President – Cari Schmidt | Y | Past President – Mary Hanneman | Y |
| KM Member – Joann Williams | Y | | |

SW- Southwest, KM – Kettle Moraine, UP – Upper Peninsula

Agenda

Kathy moved to approve agenda modifying order depending on available time, motion seconded by Nicki passing unanimously.

Reports

A. Treasurer— Denise Sobering

- D&O Insurance has been purchased for WDCTA state board from Dedrick Insurance.
- Excel will be the software used for financial reports.
- All WDCTA events in which horses are present need to be insured by Excalibur though Denise. Insurance requests need to be submitted at least 3 weeks prior to the event.
- Fraudulent phishing remains an issue. Confirm all requests prior to taking any action.
- **Action Items:**

1. Will send out tax information request mid-February to chapter treasurers. Post Meeting note: Completed
2. Will review 2017 financial records to close out the year.
3. **Action Item:** Haley to follow-up with Denise for SW officer insurance.

B. Secretary—Melinda DeLuca

- Nicki moved to approve Nov 2017 minutes with added post meeting notes for completed items. Seconded by Caryn with motion passing unanimously.

C. Membership—Diane Brault

- Current year membership at 85.
- Discussed ideas to increase membership. Research on membership drive has been completed. Sources reviewed included GMO Facebook page, USDF GMO marketing guide, etc.
- Discussed the idea of the state giving away a free dinner to an adult member and two dinners for two Jr/YR members for achieving the most number of new members as referrals. The issue of board members possibly winning was not considered an issue regarding ethics. If an UP member wins they will be asked if they plan to attend. If the drawing winner does not plan on attending a second drawing will be held with no substitutions.
- Cari made a motion for the state to approve funding the membership drive as described above. Nicki seconded, no discussion followed with motion passing unanimously.
- **Action Items:**
 1. Diane to write up guidelines for receiving free ticket to attend awards banquet for having the most referrals for new members. **Post meeting note:** Completed
 2. Chapter presidents to send out to membership. **Post meeting note:** Completed by KM.
 3. Diane to notify KM president of the winner(s) so they may be added to dinner count. Post Meeting Note: Completed

D. Governance—Stephanie Severn

- 2017 USDF Convention report
 1. \$209.94 spent on WDCTA GMO basket
 2. \$1,137.37 spent on trip including convention fee
- Job Descriptions –
 - Action Item:** Develop job descriptions for missing positions:
 1. JR/YR Rep
 2. Communications/WSHC

E. Website – Stephanie Severn

- William Fox Pitt symposium –website banners/advertising
- Reminder to update forms on website

F. Newsletter – Caryn Vesperman

- WFP symposium – eQuester banners/advertising

G. JR/YR Program – Mary Barr

- Plans to make connection with Pony Club.

H. Awards Program

- **Action Item:** Marie to send pictures and scores for awards presentation. Melinda will be put together the PowerPoint.
- **Action Item:** KM will purchase the HOY awards. **Post Meeting Note:** completed

I. Chapter Reports

- SW – Haley Madden
 1. The clinic William Fox-Pitt was a success.
 2. Annual “Death by Chocolate” social event was completed.
 3. Planning next meeting.
- Central- Cari Schmit
 1. Planning Feb meeting
 2. Planning eventing clinic series
- UP – Kathy Caspary
 1. Making plans to celebrate the contributions of chapter officer Traci.
- KM – Melinda DeLuca
 1. Planning for 2018 Annual Meeting & Awards Banquet
 2. .
 3. Musical Freestyle clinic with straight clinic rides being planned for April.

J. Communications/ WI Horse Council – Cindy Anderson

- No report

On Going Business

- A. Free Conference call line feedback – no issues will continue to use.
- B. 2017 Education Conference/Annual Meeting/2017 Awards Banquet – Melinda
- a. Debbie A. Rodriguez will be the clinician. She is both a dressage and eventing judge. Restaurant is the same location as last year.
- C. 2018 Midwest Horse Fair: WDCTA Booth & Demo – Cari Schmit
- a. Twelve stalls have been reserved with 6 out of 9 riders selected. Demonstration ride development has started.
- D. Logo Committee – Caryn/Mary
- a. WDCTA owns 2 banners
 - b. **Action Item:** Caryn to develop brochure for Horse Fair
- E. Initial 2018 State Board meeting dates
- a. **Action Item:** Stephanie Severn **Post Meeting Note: completed**
- F. Quick meeting at Annual Meeting/Awards – tabled for February meeting discussion

New Business

- A. Proposal: Western Dressage awards

- Proposal was developed and presented by Joann Williams for inclusion in the existing WDCTA awards program with one division combining open, Jr/YR, and adult amateur. Plans would include separating open, Jr/YR, and AA if the number of participants continued to increase. Clarification of combined division would be needed if proposal accepted.
- Concerns and comments included:
 - Increasing size and cost of awards program
 - Would require mission statement re-write
 - WDAA allows curb bits for 3 year old horses
 - May increase size of WDCTA
 - More information is needed regarding the level of training WDAA judges receive.
 - **Action Item:** Joann to put together article for the newsletter. **Post**

Meeting Note: completed

B. Communications Guidelines revisions (Stephanie)

- Review guideline for Feb meeting.

Next meeting is February 13, 7pm

Adjournment

Nicki made motion to adjourn meeting, seconded by Carol passing unanimously.

Minutes respectfully submitted by: Melinda DeLuca

Post Meeting Notes with Electronic Voting

- Silent Auction membership -
WDCTA donates 1 - 2018 "New WDCTA Member" membership (Individual Adult or Jr/Yr) to the 2018 USEA Area IV online silent auction

Motion to donate membership by Haley and seconded by Cari on Jan 23. Discussion included ensuring it is for a new member. Motion carried with voting from Jan 25-27th.

- \$250 Scholarship for Adult Amateur awarded to Kris Blacklock
Motion made by Cari and seconded by Diane to award scholarship to Kris Blacklock on Jan 22nd. No discussion, motion carried Jan 31st.